



Taieri Christian Care Trust/Mosgiel Community Foodbank

CODE OF CONDUCT

A. How we conduct ourselves towards others

1. I will deal truthfully with others. I will encourage open discussion and respect others.
2. I will respect other people's privacy. Anything shared in confidence will remain confidential unless there is a clear danger to someone. I will let people know about these limits.
3. I will not discriminate between any people for any reason.
4. I will not take advantage of people, either for my own benefit or for the benefit of others.
5. I will not become emotionally dependent or intimately involved with anyone that is in my care. I will not abuse, harass or exploit anyone.
6. I understand that I can't do everything. I won't try to do things such as formal counselling until I have proven competence in that area. I will refer people to those who do.
7. Where possible I will try not to be alone with a vulnerable person.

B. Accountability to our employer

1. I will take a professional approach to my job, always seeking to do the best I can do.
2. I will be responsible about the time I spend in this role, spending neither too much nor too little.

C. Responsibilities to our colleagues

1. I will be helpful to other foodbank workers. I will treat them with respect, courtesy and good faith.
2. I will respect the fact that other people are busy and have commitments in other areas.
3. If conflicts do occur, I will deal with them sensibly and do something about them. I will ask the appropriate people to help sort things out and seek reconciliation.
4. I will do something about colleagues who are not doing their jobs or who are behaving in an unethical way or abusive way. I will use the appropriate channels of reporting this to the board.
5. Where possible I will ensure that I protect my colleagues from being left alone with a vulnerable person.

D. How we take care of ourselves

1. I will make sure I eat properly, get enough sleep and stay reasonably fit.
2. I will make sure I am always accountable to someone.
3. I will make sure I have a support network in place.
4. I will make sure I have times of recreation, refreshment and renewal.